**New Requirements for Renewal of Registration at a glance...**

The new requirements are:

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| **Professional Learning****- a requirement for ALL teachers holding (full) Registration and Provisional Registration**Professional learning means completion of a minimum of 60 hours of professional learning undertaken within the appropriate term of registration and referenced directly to the [*National Professional Standards for Teachers*](http://www.teacherstandards.aitsl.edu.au/Standards/Overview). |
| **Professional Practice****- a requirement for renewal of (full) Registration**Professional practice means undertaking 60 full-time equivalent days employment in an education setting where a person is required to be a registered teacher, principal or director. |
| **Maintenance of proficiency of professional practice****- a requirement for renewal of (full) Registration**Maintenance of proficiency of professional practice means maintaining proficiency against the [*National Professional Standards for Teachers*](http://www.teacherstandards.aitsl.edu.au/Standards/Overview) at the Proficient career stage as a minimum and is linked to the professional practice requirement. |

**Is professional learning a requirement for all teachers?**

Yes professional learning is a mandatory requirement for all teachers for renewal of (full) Registration and Provisional Registration for one further term. The professional learning must be directly referenced to the [*National Professional Standards for Teachers*](http://www.teacherstandards.aitsl.edu.au/Standards/Overview).

**What is the definition of professional learning for the purposes of registration?**

The Board defines professional learning as the many planned and unplanned learning opportunities, processes and experiences in which teachers engage both within their work time and their own time to continually build their capacities as professionals.

For the purposes of registration it is learning in which all registered teachers engage to further their professional growth.

Professional learning claimed for registration purposes must be over and above the normal expectations of a teacher’s role and responsibilities (including preparation, planning, programming, assessment and recording) and must be referenced to the (Australian) [National Professional Standards for Teachers](http://www.teacherstandards.aitsl.edu.au/Standards/Overview).

**What is the approach to professional learning taken by the Teachers Registration Board?**

The Board respects a teacher’s decisions to choose from a broad range of professional learning opportunities that support their individual plans for professional growth, meet the needs of the profession or equip them to support the learning of children and students now or in the future.

The approach taken by the Board is intended to provide sufficient flexibility to be inclusive of the range of employment and geographic contexts of teachers holding (full) Registration or Provisional Registration in South Australia.

The Board understands that employing authorities may require a teacher to complete specific types of professional learning. Such professional learning will be recognised for registration purposes as long as it is referenced by the teacher to the (Australian) [National Professional Standards for Teachers](http://www.teacherstandards.aitsl.edu.au/Standards/Overview).

**Source :** [**http://www.trb.sa.edu.au/NCTR\_Renewal.php**](http://www.trb.sa.edu.au/NCTR_Renewal.php)

**Maintenance of proficiency of professional practice for renewal of (full) Registration**

For the purpose of renewal of (full) Registration, maintenance of proficiency of professional practice is directly linked with [professional learning](http://www.trb.sa.edu.au/Renewal_ProfessionalLearning.php) **and** [professional practice](http://www.trb.sa.edu.au/Renewal_ProfessionalPractice.php). Teachers who undertake the minimum of 60 days practice (as defined) **and** 60 hours of Standards-referenced professional learning within their term of registration **will have met the maintenance of proficiency requirement**.

Teachers **who are not able to meet the professional practice** requirement, that is undertake 60 full-time equivalent days employment in an education setting in Australia or New Zealand, where a person is required to be a registered teacher, principal or director, will not be required to meet maintenance of proficiency of professional practice.

**Standards-referenced professional learning + professional practice = Maintenance of proficiency**.

**What do I need to provide when applying to renew my (full) Registration or Provisional Registration for one further term?**

You **do not submit records and supporting evidence on application** for renewal (Refer to: *When do I submit records and evidence I have retained?*).

The Applications for Renewal of (full) Registration and Provisional Registration for one further term include questions relating to the professional learning requirement. On application to renew, teachers will self-declare whether they have:

* engaged in a minimum of 60 hours professional learning undertaken within the three years prior to renewal (i.e. within their current term of registration) and referenced against the (Australian) [*National Professional Standards for Teachers*](http://www.teacherstandards.aitsl.edu.au/Standards/Overview)
* kept a record of the professional learning undertaken
* retained supporting evidence to verify the declaration made at renewal that they have met the professional learning requirement

The Board may refuse an application for renewal which does not satisfy the professional learning requirement. The Registrar would notify the teacher in writing that their application has not been accepted and no renewal application fees would be applied at this time.

A teacher may formally request a review of the decision which would be referred in the first instance to the Registrar. Each case is considered on an individual basis. The matter may go before the Board for a determination.

**What records and evidence should I keep?**

**Keep a summary record** of your Professional Learning and include:  [*(a Professional Learning summary record template is provided should you wish to use it.)*](http://www.trb.sa.edu.au/doc/Prof_Learning_Summary_Record.doc)

* the year of the professional learning within your term of registration
* dates on/over which the professional learning took place
* description or title of the professional learning opportunity
* time commitment for each opportunity i.e. number of hours
* the evidence held by you
* the National Professional Standards for Teachers against which the professional learning is referenced
* reflection notes/annotations/explanations if appropriate
* **retain supporting evidence** of the professional learning listed in your summary record -  evidence is material that will:
	1. verify your engagement in the 60 hours of professional learning you declared in your renewal application
	2. verify you have referenced the learning against the (Australian) [*National Professional Standards for Teachers*](http://www.teacherstandards.aitsl.edu.au/Standards/Overview)

**When do I submit the records and supporting evidence I have retained?**

* 1. An audit of a randomly selected number of applications will take place, those teachers will be asked to provide their records and supporting evidence to the Board within 28 days of being notified of their inclusion in the audit.